

# Classes at the Center for Education at Wolf Trap



## Registration Form

Please register online OR complete the following form and submit to Wolf Trap via fax or mail.

Class participants will be registered on a first-come, first-served basis upon payment.

Confirmations will be sent via e-mail once application and payment have been received and processed. Please fill out one form per participant.

Participant: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Adult Attending Class (if different): \_\_\_\_\_ Adult's Relationship to Child: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Emergency Contact Name & Phone: \_\_\_\_\_

Participant's Birth Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_ Food Allergies?  No  Yes If yes, please specify: \_\_\_\_\_

How did you hear about Wolf Trap Classes at the CFE?  Flyer  E-mail  Friend  Family  Web Site Other: \_\_\_\_\_

**Wolf Trap Class Information: Spring 2008** *Please check the box to the left of the class section you wish to enroll in.*

**Baby Artsplay** 8 Weeks | \$200

Mondays or Saturdays, January 28 – March 31

- Section 1 (6 - 18 months) Mondays, 10 am – 11 am | Sylvia Zwi
- Section 2 (19 - 36 months) Mondays, 10 am – 11 am | Valerie Bayne Carroll
- Section 3 (6 - 18 months) Mondays, 11:15 am – 12:15 pm | Valerie Bayne Carroll
- Section 4 (19 - 36 months) Mondays, 11:15 am – 12:15 pm | Sylvia Zwi
- Section 5 (6 - 18 months) Saturdays, 10 am – 11 am | Krissie Marty
- Section 6 (19 - 36 months) Saturdays, 10 am – 11 am | Kofi Dennis

**Artsplay** 8 Weeks | \$200

Saturdays, February 2 – March 29

- Section 1 (36 - 60 months) 11:15 am – 12:15 pm | Krissie Marty

**InterAct Story Theatre – Creative Kids** 8 Weeks | \$200

Wednesdays, January 30 – March 26

- Section 1 (K - 1<sup>st</sup> grade) 3:45 pm – 4:45 pm | Melissa Richardson
- Section 2 (2<sup>nd</sup> - 3<sup>rd</sup> grade) 5 pm – 6 pm | Melissa Richardson

**Guitar Group Class** 12 Weeks | \$300

Mondays or Tuesdays, beginning January 28

- Section 1 (Adult Beginners) Mondays, 6 pm – 7 pm | Glen McCarthy
- Section 2 (Adult Beginning/Intermediate) Tuesdays, 8 pm – 9 pm | Glen McCarthy

**Private Lessons** in Piano and Voice | 12 Weeks

Section 1: Private Voice | Kate Honan-Carter

- Tuesdays | January 29 – April 22
- Saturdays | February 2 – April 26
- 30 minute | \$420  45 minute | \$630  1 hour | \$840

Section 2: Private Piano | ByoungHo Han

- Mondays | January 28 – April 21
- Tuesdays | January 29 – April 22
- Saturdays | February 2 – April 26
- 30 minute | \$420  45 minute | \$630  1 hour | \$840

**Please call (703) 937-6307 to schedule private lessons.**

**Instruction is tailored to the abilities and goals of the individual student.**

**PAYMENT**

\$ \_\_\_\_\_ Total Cost of Classes + \$ \_\_\_\_\_ Tax Deductible Gift to Wolf Trap Foundation = \$ \_\_\_\_\_ **TOTAL**

**Payment Method:**

My check is enclosed (payable to Wolf Trap Foundation).

Charge my:  American Express  VISA  MasterCard  Discover

Account No. \_\_\_\_\_ Exp. Date (MM/YY): \_\_\_\_\_

Name on card: \_\_\_\_\_ Signature: \_\_\_\_\_

**Send or fax completed registration form and full payment to:**

Wolf Trap Foundation for the Performing Arts | Attn: Wolf Trap Classes

1645 Trap Road, Vienna, VA 22182

FAX: (703) 255-1924

**DISCLAIMER** (Please see class policies on next page):

I have read and understand the Wolf Trap Foundation's policies pertaining to Classes at the Center for Education. In addition, I hereby agree to save and hold harmless the Wolf Trap Foundation and its officers, employees, and agents thereof from all liability for loss, damage, or injury to persons or property, which may arise out of participation in these programs.

Signature: \_\_\_\_\_ Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

# Wolf Trap Classes Policies

Spring 2008



## **Policy**

Wolf Trap Foundation for the Performing Arts is a nonprofit cultural and educational organization that does not discriminate on the basis of race, color, religious belief, sex, age, national origin, disability, or any other classification protected by applicable law.

## **Registration Confirmation**

Online registration is the recommended method for immediate registration and confirmation. Class participants will be registered on a first-come, first-served basis. Confirmations will be sent via e-mail once application and payment have been received and processed.

## **Classes Location**

All classes will take place at the Center for Education at Wolf Trap, 1645 Trap Road, Vienna, VA 22182. Wolf Trap reserves the right to move the location of a specific session to The Barns at Wolf Trap, located next door to the Center for Education.

## **Wolf Trap Classes Refund Policy**

All cancellation requests must be submitted to Wolf Trap in writing.

- All participants who cancel no later than one week before the start of the first class will be refunded 100% of tuition.
- All participants who cancel later than one week before the start of the first class will be refunded 80% of tuition.
- No refunds will be issued after the completion of the second week of classes.

## **Return Check Policy**

\$25 will be charged for all returned checks.

## **Attendance/Make-up Policy**

Wolf Trap will cancel any class with insufficient registration, and tuition will be refunded in full. We do not guarantee make-up classes for those cancelled due to circumstances beyond our control (e.g. weather). We do not offer make-up classes due to a participant's non-attendance, illness, vacation, etc. As many as two make-up lessons may be offered for Private Lessons only. Classes are not interchangeable.

## **Holiday and Inclement Weather**

Classes at the Center for Education are cancelled only if Wolf Trap Foundation is closed. For class status, please call (703) 255-4015.

## **Waiver**

Upon registration, all participants will be asked to sign a form indicating that they understand the following:

- I will be in control of and responsible for the child or children under my care at all times during classes where parents and children are attending class together.
- I consent to the use of my child's and my image or likeness incidental to any live or recorded video display or other transmission or reproduction of the event for which I am registering.
- I hereby agree to save and hold harmless Wolf Trap and the officers, employees, and agents thereof from all liability for loss, damage, or injury to persons or property, which may arise out of participation in Wolf Trap programs.
- I will be responsible for picking up my child promptly at the conclusion of his or her class.

## **Web address**

<http://www.wolftrap.org/education/cfeclasses.html>



*Foundation for the Performing Arts*

1645 Trap Road • Vienna, VA 22182

[www.wolftrap.org](http://www.wolftrap.org)

703-937-6307 • 703-255-1924 *fax* • [classes@wolftrap.org](mailto:classes@wolftrap.org)