



WOLF TRAP

FOUNDATION FOR THE PERFORMING ARTS

Class Policies

Policy

Wolf Trap Foundation for the Performing Arts is a nonprofit cultural and educational organization that does not discriminate on the basis of race, color, religious belief, sex, age, national origin, disability, or any other classification protected by applicable law.

Registration Confirmation

Online registration is the recommended method for immediate registration and confirmation. Class participants will be registered on a first-come, first-served basis. Confirmations will be sent via e-mail once application and payment have been received and processed.

Classes Location

Classes will take place at the Center for Education at Wolf Trap, 1645 Trap Road, Vienna, VA 22182 or Wolf Trap National Park for the Performing Arts, 1551 Trap Road, Vienna, VA 22182. Information regarding class location can be found on your registration confirmation email. Wolf Trap reserves the right to move the location of a class to an alternate location. Information will be provided upon registration should the site change. Directions can be found at: http://www.wolftrap.org/Plan_Your_Visit/Directions_and_Map.aspx

Wolf Trap Classes Refund Policy

All cancellation requests must be submitted to Wolf Trap in writing to Classes@wolftrap.org

- Registrants who cancel no later than seven days prior to the date of the first class will receive a 50% refund of their paid tuition.
- Registrants who cancel no later than 13 days following the first class date will receive a credit of 50% of their paid tuition towards a future Wolf Trap Class to be used within twelve months of cancellation.
- No refund or credit will be given to registrants who cancel on or after the date of the third class.
- Registration is not transferable to another individual.

Return Check Policy

\$25 will be charged for all returned checks.

Group Class Attendance/Make-up Policy

Wolf Trap will cancel any class with insufficient registration, and tuition will be refunded in full. We do not guarantee make-up classes for those cancelled due to circumstances beyond our control (e.g. weather). We do not offer make-up classes due to a participant's nonattendance, illness, vacation, etc.

Private Piano/Voice/Guitar Lessons Attendance/Make-up Policy

It is the responsibility of students to attend their regularly-scheduled private lessons. Make-up lessons will be scheduled only if lessons are missed due to instructor absence or closure of Wolf Trap offices. In the event of a Wolf Trap closing or instructor cancellation, one make-up for each such date will be scheduled by the Wolf Trap staff. Make-ups for private lessons may be offered in the form of a group master class at the discretion of the instructor. Classes are not transferrable. **Make-up lessons will not be scheduled due to student nonattendance, illness, vacation, etc.**

Photography and Filming

By attending this event, I consent to the use of my and/or my child's image or likeness in video, photos and/or any other type of media/public relations materials and activities, as stated in the Policy document that I read and agreed to upon registration. Photography and filming of class activities by registrants is not permitted.

Holiday and Inclement Weather

Classes at the Center for Education are cancelled only if the Wolf Trap Foundation is closed. For class status, please call (703) 937-6307.

Waiver

Classes for Children & Families:

By registering a child, parent/guardian agrees to the following:

- I will be in control of and responsible for the child or children under my care at all times during classes where parents and children are attending class together.
- I consent to the use of my child's and my image or likeness incidental to any live or recorded video display or other transmission or reproduction of the event for which I am registering.
- I hereby agree to save and hold harmless Wolf Trap and the officers, employees, and agents thereof from all liability for loss, damage, or injury to persons or property, which may arise out of participation in Wolf Trap programs.
- I will be responsible for picking up my child promptly at the conclusion of his or her class.

Classes for Adults:

- I consent to the use of my image or likeness incidental to any live or recorded video display or other transmission or reproduction of the event for which I am registering.
- I hereby agree to save and hold harmless Wolf Trap and the officers, employees, and agents thereof from all liability for loss, damage, or injury to persons or property, which may arise out of participation in Wolf Trap programs.

Web address

<http://www.wolftrap.org/education.aspx>

Email Updates

Be the first to know who's performing at Wolf Trap, how to score the best seats, and what classes and special events you don't want to miss! Sign up for Wolf Trap email updates at the link below:

http://www.magnetmail.net/actions/subscription_form_wolftrap.cfm