



WOLF TRAP

FOUNDATION FOR THE PERFORMING ARTS

Wolf Trap Foundation Internship Application Form

APPLICATION SEASON

SPRING

SUMMER

FALL

*Please note that the positions listed below are available for fall 2017. Not all internship positions listed below are available for other application seasons. Visit www.wolftrap.org/internships for a listing of available internships by season.

First Name:

Last Name:

Email:

College/University:

Graduation year:

*Eligible candidates will have completed at least one year of undergrad, be no more than two years out of college, or be currently enrolled in a graduate degree program.

Address (permanent):

Phone Number:

Are you authorized to work in the United States?

Yes

No

Gender: (optional)

Female

Male

Ethnicity: (optional)

American Indian/Alaska Native

Native Hawaiian/Pacific Islander

Asian

Two or more races

Black/African American

White

Hispanic/Latino

Other

How did you hear about the Wolf Trap Foundation Internship Program?:

Please select up to three internship positions in no order of preference below:

Donor Relations

Production & Sound

Education Institute

Special Events/Facility Rentals

Graphic Design

Government Affairs

Application Requirements Checklist:

Check each item to acknowledge that you are submitting this completed application form with the materials requested below in **one PDF document**. All materials should be submitted via email to internships@wolftrap.org by **July 1, 2017**.

Cover Letter

Include the positions (up to three) for which you are applying, a brief personal statement, and an outline of your career goals.

Resume

Include contact information, relevant courses, and previous experience. No transcripts, please.

References

At least two professional references that we may contact via email and/or phone that can provide insight into your past performance.

Two Writing Samples

Writing samples should demonstrate the range of your writing abilities and technique. Samples should be no longer than three pages and may be excerpted from longer papers. No creative writing. **Not required for candidates only applying for Graphic Design*

Design Samples

Required for Graphic Design and Multimedia/Social Media applicants only. At least three design samples sent as PDF attachments, webpage links, or via email.

Certification:

I hereby certify that the information provided in this application and during the application process is true and correct to the best of my knowledge. I have not knowingly withheld or misstated any facts or circumstances that would be relevant to the consideration of this application.

Applicant Signature**Date**

Thank you for submitting an application for the Wolf Trap Foundation Internship Program. You will receive email confirmation from Wolf Trap Foundation when we receive your complete application package. All applicants will be notified via email around approximately August 1.

For more information, visit www.wolftrap.org/internships or call (703)937-6304.